



# Parent Information Sheet - Gymnastics Programs

(Newtown & North Geelong)

WELCOME TO YMCA GEELONG

There are a number of things we feel members and prospective members need know. Please take the time to review.

- All bookings for classes can be done over the phone or in person at YMCA Geelong 25 Riversdale Road, Newtown.
- Bookings are based on availability
- If you have already booked a class and need to be moved to another class please see reception and they will be able to move you to the next available /suitable time.
- Parents have the choice whether they move children to a level or class and have the right to make the final decision. The coach's role is to provide parents with advice on a child's progression and skill development.
- Fees are payable at time of booking. T
- There are No refunds offered for classes missed due to travel/school excursions/or a customer changes their mind about the program. Family credits on accounts will be applied to members who cancel classes during terms. Prior to commencement of term refund may be granted at Managers discretion. A cancellation fee equivalent to three classes will be deducted from the refund. Gymnastics Victoria affiliation fee and administration fees are non-refundable.
- Fees are reviewed annually and increase in Term 3 at a minimum of CPI (Consumer Price Index).
- Direct debit rejected payments incur fees.
- Gymnastics Victoria annual affiliation fee is payable at the time of booking the first class and applied to recreational and competitive gymnastics classes.
- GV fee and Admin Fees are non-refundable. GV fee applies to all classes from Intro level up. Current fees are;  
Recreational members- \$37.00plus \$10 Admin fee  
Competitive members- \$61.00 plus \$10 Admin fee plus \$100 volunteer levy (Refer [Women's Artistic Gymnastics \(WAG\) Parent Handbook for more information.](#)  
<http://www.geelong.ymca.org.au/index.php/gymnastics-forms>

5 years and under - \$37 plus \$10 Admin fee

New members after 1st October 2015 a prorate amount plus \$10 Admin fee

- Families experiencing financial difficulties may apply for a payment plan option at the discretion of the CEO. Requests must be made in writing and mutually agreed to by both parties.
- Timetables are available for Newtown and North Geelong on our website <http://www.geelong.ymca.org.au/index.php/gymnastics/255-2014-yg-gymnastics-timetables>
- Payment options – EFTPOS, Direct Debit or Cash

# YMCA Geelong Inc.

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Direct debit option has significant benefits- payment is fortnightly. A direct debit calendar is available on our website. There is no need to re-enrolment every 10 weeks as the booking is carried over automatically from one term to another. The YMCA guarantees direct debit customer booking in the same class-(day and level) for as long as required. Parents only need to contact reception if children are progressing class/ level or you wish to cancel the class.

As of 13<sup>th</sup> July 2015 all bookings for the competitive gymnastic program will only be accepted with direct debit payment option. Recreational classes will be transferred to this system as of Term 1 2016.

- YMCA Geelong Policies and Procedures are available on [geelong.ymca.org.au](http://www.geelong.ymca.org.au) click on Policies on left hand menu <http://www.geelong.ymca.org.au/index.php/home/3-about-us/248-policies>
- Parent handbooks are available on our website. The handbooks contain information regarding classes, competitions, make up classes etc. Please take time to read this important information as it will often answer many questions parents have about the program. <http://www.geelong.ymca.org.au/index.php/gymnastics-forms>
- **Re-enrolment processes for non-direct debit members-** Coaches assess children by week 6 of term. A timetable will be provided to children by the coaches that indicate via a highlighter a level that the coach recommends your child to re-enroll in for next term during week 7-8. Current members have a 2 week re-enrollment period to book and pay for the class. Re-enrollment week commences week 7-9 of term. In the last week of term the bookings are open to the public to fill vacancies. There is no holding of a booking from one term to another without payment unless members have opted for the Direct Debit.
- Every school holidays YMCA gymnastics will host holiday training for competitive gymnastics MAG/WAG programs information will be provided to students during classes. Bookings are essential. Classes will only proceed with minimum numbers.
- Holiday Gymnastics Day Camps- We offer day camps for children who are members of the Gymnastic during the school holiday breaks. Day camps are fun 4 hour session with coaches that combines games and gymnastics skills. Members are welcome to invite friends to come and join them. Enrolments are essential and booking details will be issued to students during term classes.
- Christmas Party- Each year we hold a Christmas party and other social events for our members keep a look out on our facebook page for more information.



YMCA Geelong has a Facebook page to assist communication with members- Follow us on [facebook.com/YmcaGeelong](https://www.facebook.com/YmcaGeelong)