



YMCA Employee Application Form

Date Received

Staff Initials

YOUR INFORMATION

Full Name

Address

Suburb

Postcode

Email

Phone

Date of Birth

Gender M F X

Vaccination Status

Are you an Australian Citizen and Permanent Resident of Australia? Yes No

Visa Number Visa Type Expiry Date

Have you ever worked overseas? From To

AVAILABILITY

What is your availability for this position?

Monday eg: 7am - 2pm	Tuesday eg: 3pm - 6pm	Wednesday eg: NIL	Thursday eg: All Day	Friday eg: 5pm - 9pm	Saturday eg: 7am - 4pm	Sunday eg: All Day

SKILLS & QUALIFICATIONS

List the relevant Certificates and Qualifications you have for the role you're applying for.

What skills do you have relevant to the position?

Do you have experience working with children? Yes No

If so, what age group? Ages 5 - 12 Ages 12 - 17

PLEASE COMPLETE This section for all direct service positions.ie Gymnastics Coaches, Program Leaders, Vacation Care, OSHC

Explain a challenging situation with a child which you feel that you handled well.
What was happening? What did you do and what would you do differently?

Have you worked with children with disabilities? Yes No

If yes, what disabilities are you comfortable working with? If no, would you have a problem working with children with additional needs?

FIT FOR WORK

Are you physically fit to perform the inherent tasks of the role? Yes No

CURRENT EMPLOYMENT

Are you currently employed/volunteering? Yes No

Employer/s	Hours

List name and phone contact details (landline) for current or most recent employer.

Organisation Phone

REFEREES

A minimum of three reference checks will be conducted for all short listed applicants.
Please note a minimum of one reference MUST be a previous supervisor/manager.

Full Name Email
Phone Relationship

Full Name Email
Phone Relationship

Full Name Email
Phone Relationship

DECLARATION

I hereby declare that the information provided is true and correct at the time of submission of my application for employment at YMCA Geelong Inc.

Please tick the following:

- I have attached my response to the key selection criteria outlined in the position description
- I have completed all the questions
- I have attached copies of my qualifications, transcript of results, certificate of attainment
- I have provided a copy of my current resume

Signed

Date